



# *Ki-Low-Na Friendship Society*

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442 Leon Avenue | Kelowna, BC V1Y 6J3  
Tel: (250) 763-4905 Fax: (250) 861-5514  
www.kfs.bc.ca

**Job Posting:** 2 Outreach Worker positions  
**Hours:** 35 hours  
**Wage:** Negotiable on experience  
**Posted:** Jan 27/21  
**Closing:** Until filled- Cover letter required with experience working with Aboriginal people.

## **Nature of Position:**

Provide a range of outreach services and housing support services to the homeless population of Kelowna, with a particular focus on serving the urban Aboriginal community.

## **Duties:**

These services will include referrals for housing, shelter, medical treatment, food, counselling, and other necessary services.

- Workers will accompany clients to appointments when needed and assist clients directly when possible.
- Position will be responsible for providing services to assist at-risk clients with maintaining housing and transition from supportive housing to market housing when economically feasible.
- Program staff are responsible for maintaining and developing strong relationships with landlords, assisting clients in accessing rent supplements, and supporting clients in addressing income security issues.
- The workers will be responsible for maintaining accurate and timely data collection.
- Communication and public awareness duties may include attendance at community meetings and participation on committees such as PICC.

## **Qualifications:**

BSW, Human Service Worker Certificate or equivalent is an asset

## **Requirements:**

- Knowledge of homelessness and experience working with Aboriginal community
- Knowledge of Aboriginal culture and issues

- Qualified persons of Aboriginal descent will be given preference.
- Positive, client-centered attitude and the ability to implement effective crisis management techniques
- Knowledge of community services and the ability to work cooperatively with partner agencies
- Computer skills: Microsoft Word, Outlook, Excel
- Excellent communication and interpersonal skills: comfortable speaking in front of groups of people
- Strong organizational skills, including record-keeping
- Ability to work in a team environment with a wide range of people
- Ability to work independently and take direction
- Ability to meet deadlines

**Send Resumé or CV with cover letter to:**

Ki-Low-Na Friendship Society  
Attention: Outreach position  
**E-mail:** reception@kfs.bc.ca  
442 Leon Ave  
Kelowna, BC V1Y 6J3

**Fax:** (250) 861-5514

**Telephone:** (250) 763-4905

*We thank all applicants for their interest; however, only individuals selected for interviews will be contacted.*