



Ki-Low-Na Friendship Society

442 Leon Avenue | Kelowna, BC V1Y 6J3
Tel: (250) 763-4905 Fax: (250) 861-5514
www.kfs.bc.ca

Job Posting: Elder Coordinator

Hours: Part-Time - immediate

Wage: \$21.00 per hour

Posted: October 14, 2020

Closing: Open Until Filled

Nature of Position:

The Ki-Low-Na Friendship Society is seeking part-time Elder Coordinator who will provide Elder Services in the Kelowna area, focused on the needs of the urban Indigenous community. This program is designed to increase the ability of Elders to participate in community life and to reduce isolation. The program will be strengthened by the holistic “wrap-around” approach the Ki-Low-Na Friendship Society brings to service delivery.

Duties:

- Coordinator will distribute culturally relevant resource materials.
- Act as a liaison and advocate to assist Elders interfacing with mainstream service providers.
- Enhance relationships between mainstream mental health service providers and the Aboriginal community.
- Develop community capacity for better treatment.
- Provide client-centred service through individual home support activities.
- Refer to appropriate treatment and disease management services.
- Group activities to include healing circles, workshops and education.
- Elders will have access to many other supports including the KFS Residential School Survivors project.

Qualifications:

Elder Coordinator position: graduate of a post-secondary or Human Service Worker program or equivalent experience. Applicant should have a minimum of three years working in an Aboriginal community or organization. Aboriginal ancestry is preferred. Knowledge of Aboriginal culture and tradition is necessary. Good communication and listening skills. Computer skills and accurate record keeping are important. Knowledge of health care services is essential. Driver’s license necessary.

Requirements:

- BSW, very minimum Human Service Certification
- Valid driver's license
- Reliable vehicle
- Must consent to a criminal record check

Sent Resumé (cover letter required) to:

Mail: Ki-Low-Na Friendship Society
Att'n: Elder Coordinator Position 2020
442 Leon Ave
Kelowna, BC V1Y 6J3

Email: reception@kfs.bc.ca

Fax: (250) 861-5514

We thank all applicants for their interest; however, only individuals selected for interviews will be contacted.