



Ki-Low-Na Friendship Society

442 Leon Avenue | Kelowna, BC V1Y 6J3
Tel: (250) 763-4905 Fax: (250) 861-5514
www.kfs.bc.ca

Job Posting: Interim Outreach Worker (3 Positions)
Hours: Full-time (35 hours/week)
Wage: \$22.00 per hour
Posted: May 12, 2020
Closing: Open until filled

Nature of Position:

During the COVID-19 pandemic, our Outreach operations are open seven days per week, and evenings. Successful applicants must be available to work evenings and weekends. The Interim Outreach Workers will provide a range of outreach and housing support services to the homeless population of Kelowna, with a particular focus on serving the urban Indigenous community.

PLEASE NOTE: These positions are interim positions.

Duties:

- Accompany clients to appointments when needed, and assist clients directly when possible.
- Responsible for providing services to assist at-risk clients with maintaining housing, and transition from supportive housing to market housing when feasible.
- Provide Outreach services and support to clients in the community (shelters, on the street, in encampments).
- Maintain and develop relationships with landlords, and assist clients in accessing rent supplements, and supporting clients in addressing income security issues.
- Maintain accurate and timely data collection.
- Communication and public awareness duties may include attendance at community meetings.
- Other duties as assigned.

Qualifications:

- Human Services Worker (HSW) designation, or BSW or equivalent is an asset.
- Knowledge of, and empathy for, homelessness, and the complexities of the issues surrounding homelessness.
- Experience working within Indigenous communities is an asset – qualified persons of Indigenous ancestry will be given preference.

- Positive client-centred attitude and ability to implement effective crisis-management techniques.
- Knowledge of community services and ability to work cooperatively with partner agencies.
- Strong computer skills: Microsoft Office Suite, internet.
- Excellent communication skills and comfort in speaking in front of groups.
- Strong organizational and record-keeping skills.
- Ability to work independently and in a team environment with a wide range of people.
- Ability to take direction.
- Ability to meet deadlines.
- First Aid certification is an asset.
- Mental Health First Aid certification is an asset.
- Nonviolent Crisis Intervention Training is an asset.

Requirements:

- Valid Class 5 (minimum) driver's license (must submit current driver's abstract).
- Must submit to a criminal record check.
- Reliable vehicle is required.
- Must be able to work evenings and weekends.

Send Resumé (cover letter required) to:

Mail: Ki-Low-Na Friendship Society
Att'n: Interim Outreach
442 Leon Ave
Kelowna, BC V1Y 6J3

Email: employment@kfs.bc.ca (indicate position name in subject line)

Fax: (250) 861-5514

We thank all applicants for their interest; however, only individuals selected for interviews will be contacted.